

Brent Council
Record of Officer Key Decision



DECISION MAKER	
Decision Maker: Corporate Director, Residents and Housing Services	
Authority for Delegated Decision: (Cabinet Decision or Officer Scheme of Delegation - set out at, Part 3 of the Constitution)	
Cabinet Decision – 9 Sep 2024	
DECISION	
Decision Title: Authority to Award Contract for Roy Smith House fit out works Date of Decision: 08/01/26	
Please confirm that this is a Key Decision? Yes	If Yes, have the call-in provisions been dis-applied? No - the 5 day call-in period must be observed before the decision can be implemented
Describe the decision taken: To approve the award of the contract for Works to Ash Special Works for fit out works at the ground floor commercial unit at Roy Smith House at a sum of £609,986.64 + vat	
Members consulted: Cllr Muhammed Butt, Leader of the Council, Cllr Donnelly-Jackson, Cabinet Member for Housing	
Please detail any conflicts of interest declared by any members consulted. None	If relevant, was a dispensation granted by the Chief Executive? None
REPORT	
Please confirm that: <ul style="list-style-type: none"> a) you have submitted the mandatory report for publication; Yes <input checked="" type="checkbox"/> b) the report sets out the reasons for the decision; Yes <input checked="" type="checkbox"/> c) the report details any alternative options considered and rejected. Yes <input checked="" type="checkbox"/> 	
Is all or part of the report exempt from publication?	
The report is: Open <input type="checkbox"/> Part Exempt <input checked="" type="checkbox"/> Fully Exempt <input type="checkbox"/>	
If Part Exempt, what sections of the report are not for publication? Appendices	
Reasons for Exemption:	
The report contains:	
<ul style="list-style-type: none"> <input type="checkbox"/> Confidential Information <input checked="" type="checkbox"/> The following category of Information exempt from publication under the Schedule 12A of the Local Government Act 1972, namely paragraph: 3 - relating to the financial or business affairs of any particular person (including the authority) 	
List any relevant background papers: Community Space at Roy Smith House , Cabinet September 2024	
Corporate Director Housing & Resident Services	
Printed Name: Thomas Cattermole	

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Signature: Tom Cattermole